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Memorandum Date: December 3, 2009
Order Date: December 16, 2009

TO: Board of County Commissioners
DEPARTMENT: Management Services
PRESENTED BY: Sandra Hahn, Purchasing Program Supervisor
AGENDA ITEM TITLE: IN THE MATTER OF ACCEPTING A PROPOSAL FOR LCP 2009-06 FOR ELEVATOR MAINTENANCE SERVICES AND AWARDED A THREE YEAR EXPENSE CONTRACT TO KONE, INC.

I. MOTION

MOVE APPROVAL OF ORDER 09-12-16-X ACCEPTING A PROPOSAL FOR LCP 2009-06 FOR ELEVATOR MAINTENANCE SERVICES AND AWARDED A THREE YEAR EXPENSE CONTRACT TO KONE, INC.

II. AGENDA ITEM SUMMARY

The County has a need for elevator maintenance services throughout Eugene and Springfield, including a preventative maintenance program and repairs.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Request For Proposal #LCP 2009-06 was issued and advertised on the County website on September 21, 2009. Three proposals were received and evaluated by a committee comprised of Management Services, Facilities Management, Fairgrounds operations, and County Sheriff's Office. Kone, Inc. was selected as the respondent providing the best combination of pricing and services, and therefore, the best overall value.

B. Policy Issues

This item supports the County's competitive selection processes in accordance with Lane Manual Chapter 21.

C. Board Goals

This item supports the goals of providing efficient and effective financial and administrative support and systems and allocating resources strategically.

D. Financial and/or Resource Considerations

The contract is estimated at \$108,648 for a 3-year term and is expected to cover most of the County's costs for elevator maintenance and repair services in the Eugene/Springfield area.

Kone offered the lowest bid. Thyssen Krup's bid was 43% higher than Kone's and Northwest Elevator's was 26% higher. Kone's bid offers a 50% savings (\$101.7k) over current costs over the course of 3 years. Kone was interviewed to assure the County that their bid was based upon the minimum preventative maintenance hours presented in the RFP, that they fully understood the terms of the contract, and to assure the County that they could operate at their proposed cost without risking quality of service. The RFP committee is satisfied that Kone has given the County a responsible bid.

E. Analysis

The RFP process used both qualitative and cost criteria as follows:

<i>Criteria:</i>	<i>Possible Points</i>
References	20
Scope of Work Compliance Capabilities	40
Proposed Cost	40
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Total Possible Evaluation Points	100

F. Alternatives/Options

1. Approve the award of the contract to Kone, Inc.
2. If the Board believes the award is in violation of ORS or Lane Manual statutes, do not approve the award and direct Management Services staff to seek alternatives.

IV. RECOMMENDATION

The Purchasing Program Supervisor recommends award of the contract to Kone, Inc.

V. TIMING/IMPLEMENTATION

Upon approval the contract will be executed..

VI. FOLLOW-UP

None.

VII. ATTACHMENTS

Order 09-12-16-x

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 09-12-16-x

IN THE MATTER OF ACCEPTING A PROPOSAL
FOR LCP 2009-06 FOR ELEVATOR
MAINTENANCE SERVICES AND AWARDING A
THREE YEAR EXPENSE CONTRACT TO KONE,
INC.

WHEREAS, Lane County has a need for elevator maintenance services; and

WHEREAS, Request for Proposal LCP 2009-06 was issued on September 21, 2009; and

WHEREAS, Kone, Inc. submitted the proposal that offered the best overall value to the County in conformance with the RFP requirements;

NOW, THEREFORE, it is hereby ordered that the Board of Commissioners awards a three-year expense contract for elevator maintenance services to Kone, Inc.; and

BE IT FURTHER RESOLVED, that the County Administrator is delegated authority to execute such a contract.

DATED this 16th day of December, 2009.

Chair, Lane County Board of Commissioners